



## **Burley Local School Council Meeting Minutes September 17, 2019**

### **Call to Order:**

The meeting was called to order at 6:09 pm.

### **Roll Call:**

**Present:** Stephen Soltanzadeh, Catherine Plocher, Mary Renouard, Amy Walsh, Bob Blitstein, Laurie Barry, Teresa Merritt, Carolyn Skibba, Blanca Fernandez

**Absent:** Rebecca Armatis-Furr, Liz Wiedegreen

### **Approval of Minutes:**

The Council reviewed the July 2019 LSC minutes. Bob Blitstein motioned to approve the minutes. Mary Renouard seconded. All voted in favor.

### **Technology Report:**

Ms. Skibba and Mr. Roe are launching the new and updated technology that was purchased over the summer for classrooms. There are new chromebooks in the middle school and iPads in primary grades.

The iPad system that was rolled out in the spring by the district continues to be a hurdle, but the tech team is working through it.

Ms. Skibba attended some innovative professional development conferences this summer that's led to a variety of creative ideas to bring back to Burley. The professional development inspired ideas on how to support students and families in creative ways to use technology in meaningful and engaging ways at home. The tech committee will have an added focus on incorporating shared family tech challenges this year.

She also attended BirdBrain robotics training in Peoria. There they learned how to combine physical construction and coding and how the two can work together to collaborate. Ms. Skibba is hoping to collaborate with Ms. Sanders between tech class and STEAM.

Some printers have stopped working due to age and use and will need to be replaced in the near future.



## **Fundraising Proposals:**

### **Friends of Burley (FOB) proposals**

FOB annual fund campaign is kicking off from September 1, 2019 - August 31, 2020. Anticipated revenue is \$216,000, anticipated profit is \$212,750.

FOB is reigniting the Burley Backer campaign - this is working to get community businesses to donate goods, services or financially to FOB. Projected to raise \$3,850, no expenses incurred.

FOB is hosting the fall social on September 26, 2019 at Rizzo's. Anticipated revenue is \$12,000, anticipated expenses are \$1,200.

Laurie Barry motioned to approve these proposals. Teresa Merritt seconded. All voted in favor.

### **PTA proposals**

Burley Gear: Anticipated revenue is \$10,000, anticipated expenses is \$8,000, anticipated profit is \$2,000.

PTA membership drive - \$20/family of which \$15 goes to Burley and \$5 goes to the state/national PTA organization. Anticipated revenue is \$2,600, anticipated profit is \$2,015.

Variety show: Anticipated revenue is \$1,000, anticipated expenses is \$400, anticipated profit if \$600.

Yearbook sales: Anticipated revenue is \$6,440, anticipated expenses is \$5,395, anticipated profit is \$1,045.

Fall fun fair: ticket price is \$5/person: Anticipated revenue is \$7,800. Anticipated expenses is \$4,000, anticipated profit is \$3,335.

Book Bash: Anticipated revenue is \$3,000, anticipated expenses is \$7,475, anticipated loss of \$4,475 (covered by other PTA income)

Bob Blitstein motioned to approve PTA fundraising. Blanca Fernandez seconded. All voted in favor.



## **Principal's Report:**

### **School Update**

CPS spent the entire summer repairing and renovating the building! Kudos to staff and parent volunteers and CPS for making it all happen! CPS put in a ton of work and money and Ms. Plocher is appreciative of CPS as they could have done surface fixes, but they went above and beyond. They've invested a lot in Burley; not just repairs, but fully renovated.

Thanks for FOB, the teachers went to Anderson's Bookstore right before school started. Teachers had an hour book talk from an expert on books, shared curriculum, etc. FOB also provided \$250/teacher to spend at Anderson's towards books for their classroom libraries and curriculum in addition to funding a working lunch for the staff.

Reproductive Health information letters have gone out to 4th - 8th graders. Letters explain the curriculum and programming and there is an in person parent workshop on Tuesday, September 24. The representatives from Chicago Women's Health Center will present at 6pm in the lunchroom to go over questions, talk through curriculum, handouts, etc. This is for adults only - it's a space to ask questions and learn more about what the children will be learning and discussing.

Merritt Music: We had to make minor adjustments to the programming due to the contract cost. Merit needed to make salary adjustments for their teachers and Burley has added 3 classes/week due to increased enrollment. Ms. Plocher did her best to keep existing programming but making adjustments to bring it to a price we could afford.

After school clubs forms went out and are due Friday, September 20.

Cross country is up and running! Ms. Plocher is working on a girls volleyball coach. There are a large number of girls who want to play, but the former coaches are unavailable. Administration is working hard to recruit new coaches and get them cleared through the required background check clearance in time for the season.

Curriculum night is Thursday, September 19.

Taco fest is Saturday, September 20. There are lots of Friends of Burley volunteers signed up to volunteer at the Burley tent.

The Friends of Burley fall social is at Rizzos on Thursday, September 26 at 6:30pm.



### **Financial Report**

Last year's enrollment (excluding pre-K) was 532. This year's enrollment is 555. We've gained 23 students which is good for our budget and financial situation.

Over the summer with anticipated CTU contract negotiations, Burley's allocated annual budget did not cover the school's baseline positions, salaries and healthcare. Due to the shortfall in the district budget allocation, Friends of Burley has been funding required Specials class for the district each year. To be able to open the third 1st grade classroom this summer, Burley had to drain our budget down to \$0 and take a \$25,000 loan from the district. The loan was to be paid back after the 10th day adjustments were made to secure classrooms and start the school year. After the 10th day, with additional students beyond last years allocation Ms. Plocher will pay off the \$25,000 loan and will provide an additional approximate \$80,000 due to the additional 23 students.

2019-20 Per pupil funding allocations :

For each K - 3rd grade student Burley receives \$4,822/student

For each 4th - 8th grade student Burley receives \$4,506/student.

Also new this year is LSC needs to approve every single transfer, not just the ones above \$5000.

Ms. Plocher proposed Internal Account Budget Transfers::

- \$10,000 out of general line for the reproductive health program
- \$20,000 out of general line for teacher extended day (curriculum development)
- \$5,000 from general line to teacher substitute line for PD
- \$5,000 from general line to teacher PD registration and workshop fees

Laurie Barry motioned to approve these proposals. Bob Blitstein seconded. All voted in favor.

Ms. Plocher also proposed transferring \$5,000 out of internal accounts for after school clubs extended day pay. Carolyn Skibba motioned to approve the transfer. Bob Blitstein seconded. All voted in favor.

Ms. Plocher also proposed transferring \$10,000 out of supply line to have money for supplies and transferring \$10,000 into instruction material line (books) from supply and instruction material lines. Amy Walsh motioned to approve the transfer. Laurie Barry seconded. All voted in favor.



**Chair Report:**

The Chairman reminded the LSC there is a vacancy. We are looking for a non-parent, community, representative. Please spread the word and stop by the office to apply.

**Public Comment**

There was no public comment.

**Closing of meeting**

At 7:59 Bob Blitstein motioned to adjourn the meeting. Teresa Merritt seconded. Meeting adjourned.

**Next Meeting**

Next meeting is Wednesday, October 16 at 6pm.