



**Burley Local School Council Meeting Minutes**  
**June 16th, 2023**

**Call to Order:** Called to order at 4:03pm by Elliot Ransom .

**Roll Call (Listed Alphabetically):** Nick Anderson, Bob Blitstein, Ryan Griffin, Tony Johnson, Jessica Macaluso, Rob Moon, Catherine Plocher, Elliot Ransom, Sidney Reed, Carolyn Skibba, Michael Valitchka

**Present:** Nick Anderson, Ryan Griffin, Tony Johnson, Rob Moon, Elliot Ransom, Sidney Reed, Carolyn Skibba, Michael Valitchka

**Absent:** Bob Blitstein, Jessica Macaluso, Catherine Plocher,

**Vote to Adopt Participation by Electronic Means as a Rule of Order**

- Elliot Ransom moved to adopt the participation by electronic means as a rule of order when the required quorum is met in person to allow full virtual participation of the LSC member(s) with voting privileges in LSC meetings and Principal Selection Committee meetings. Carolyn Skibba motioned to approve. Ryan Griffin seconded. Approved unanimously.

**Vote to Approve Remote Participation of Council Members**

- Nick Anderson motioned to admit remote council members. Antonio Johnson seconded. No remote members joined today's special meeting.

**Discussion and Vote to Approve:**

- a. Principal Selection Process and Associated Committee(s)
  - i. Elliot Ransom moved to approve the Principal Selection Process and that the Principal Selection Committee be comprised of the LSC council members with quorum being set to 3 council members who have the ability to invite agreed upon subject matter experts to join selection/committee meetings as needed to provide input in the principal selection process

1. Ryan Griffin motioned to approve the constituted committee. Nick Anderson seconded. Approved unanimously.
- ii. Members that the council agreed to consider include Friends of Burley President, PTO President, previous council members with expertise in the community at large, and current Burley teachers/staff
  1. These members can participate in the interview process when the council members vote to invite them into closed session and will need to follow all confidentiality agreements set forth by the principal selection committee/process
  2. These members will participate in the capacity of providing recommendations because all final votes are conducted by the elected LSC representatives/council members
- b. Job description advertisement
  - i. Carolyn Skibba motioned to approve the job description advertisement. Michael Valitchka seconded the motion. Approved unanimously.
    1. Council reviewed the points of the job description to create a community survey, discuss interview questions, interview structures, council members availability, and a tentative principal selection timeline
      - a. The job description will be posted Wednesday June 21st, it will be live for 10 school days, applicant resumes will be reviewed by the council, and first round interviews will be held the week of July 17th, 2023 pending applicant availability

## **Adjourn**

- a. Michael Valitchka motioned to adjourn at 6:08pm. Tony Johnson seconded. Approved unanimously.