



Burley Local School Council Meeting Minutes
September 13th, 2023 6:00pm **Burley Cafeteria**

I. Call to Order Called to order 6:04pm

II. Roll Call (*listed alphabetically*)

Nick Anderson, Bob Blitstein, Jennifer Crall, Ryan Griffin, Tony Johnson, Jessica Macaluso, Elliot Ransom, Sidney Reed, Carolyn Skibba, Michael Valitchka

Present: Bob Blitstein, Jennifer Crall, Ryan Griffin, Tony Johnson, Jessica Macaluso, Elliot Ransom, Sidney Reed, Carolyn Skibba

Absent: Nick Anderson, Michael Valitchka

III. Council Actions

- Approve virtual participation of council members
 - Carolyn Skibba moved to approve virtual council members to join the LSC meeting at 6:05pm. Ryan Griffin seconded. Tony Johnson entered virtually.
- Approve August Minutes
 - Change the kindergartners numbers. Ryan Griffin motioned to approve the August minutes. Jessica Macaluso seconded. Approved unanimously.
- Discuss and approve CIWP
 - Priority areas, milestones, and action steps
 - Priority 1
 - Theory of Action Statement includes math which was not something the team thought about including originally but felt like math mastery/standards needs to be reviewed as well as science and social studies
 - Milestone 1 (math), Milestone 2 (science), and Milestone 3 (social studies)
 - Priority 2
 - Milestones: Develop a BHT, interventions, and coaching relationships throughout the building
 - School CIWP can be accessed publicly through the CPS website
 - Ryan Griffin motioned to approve the CIWP development as submitted to central office with commitment to adding language underscoring the importance of Burley's cluster focus. Carolyn Skibba seconded. Approved unanimously.
- Discuss and approve financial transactions
 - Ms. Crall provided an overview of the 115 (*student-based budgeting*) and 124 (*internal accounts*) budget lines.

- Transfer funds to pay for EL supports and Coach Lewis summer programming
 - Bob Blitstein motioned to approve the budget transfers (\$2000 from Back to School Events for substitute coverage for EL and DL supports; \$4000 from After School Sports to Internal Accounts). Jessica Macaluso seconded the motion. Approved unanimously.

IV. School Community Reports

- **Friends of Burley (FOB)**
 - Annual Fund off to a great start with solid participation numbers and making its way toward the dollars raised goal. Thank you!
 - In particular, employer matching gifts have been very fruitful this year with donors responding to prompts from our third party software that helps check if your company has a matching gift program.
 - Fall social ticket sales are strong and we are hoping for lots of interest in the exciting sign up events that open for sale on Thursday.
 - Next big marketing campaign is the classroom participation challenge that you can look out for at the end of September.
- **Parent Teacher Organization (PTO)**
 - Monthly meetings will take place the third Tuesday morning (8:20-9:00 am) starting Sept. 19. Light refreshments will be served and all are welcome!
 - Tiger Tuesdays are a big hit and everyone wants to show their Burley pride! Online ordering for merch is available (again) until Sept. 29 at 11:59 pm CT.
 - The annual Fall Fun Fair is confirmed for 6-8 pm on Friday, Oct. 20. School of Rock is committed and the PTO is currently sourcing volunteers. We are also polling middle schoolers to understand what activities they are most interested in (haunted house etc.).
 - Conversations have started on the Book Fair, and a small PTO group is meeting with Principal Crall on 9/19.

V. School Committee Reports

- **Technology, MTSS, ILT, BHT, Math, Science, and SS will be the 23-24SY committees**
 - The LSC secretary will share a document with each group to be able to share any updates they would want to include at the LSC meeting. They can be shared on behalf of the team or a representative can come to share with the council
- **Technology**
 - The new Americloud technician started at Burley on 9/5 and will be there 8-4 on Tues-Weds-Thurs.
 - The school website will be rebuilt this year; discussions will begin in October about content, format, audience, and workflow
 - More student generated content-- Tiger Tuesday interviews.
- **MTSS**
 - Star 360 and iReady beginning of the year screeners are concluding next week and the initial data will be utilized to inform classroom instruction and MTSS (multi-tiered systems of support) across the k-8 building
- **BHT**
 - Network SEL visit this week to meet with social worker, counselor, and Principal Crall to discuss

VI. Principal's Report

- **School Updates**
 - **Domain 1: Organizational Leadership**
 - CIWP Goals
 - Completing the CIWP and submitting to the network for feedback
 - Budget and Allocations of Resources
 - Committee Development
 - Teachers signing up for committees and September 19th the committees will be established and then on September 22nd starting to work in the committees
 - REACH Evaluation Process
 - Budget
 - Transfers completed in council actions
 - **Domain 2: Instructional Core**
 - iReady Math PD (grades k-6)
 - Instructional Strategies
 - Ms. Stronsky is beginning her screeners
 - Assessment Systems
 - iReady K-2 and STAR 360 3-8
 - **Domain 3: Climate and Culture**
 - Curriculum Night
 - Annual Fund Water Balloon Bash
 - Fall Social
 - Burley PTO--Merch Sale
 - OST After School Club packets coming out Friday September 15th
 - **Domain 4: Talent**
 - REACH start date September 18
 - Assistant Principal Dr. Tiffanie Mcleary starting September 18th
 - Onboarding
 - Teacher Assistant Mr. Rho
 - Office Assistant Ms. Rodriguez

VII. Council Comment

- Council question: How did the bathroom update go within the building?
 - Proper signage, utilizing all of the features of the restrooms, and the students/classrooms have adapted quickly
- Council question: Enrollment
 - We have increased 491 to 496
- Council question: Covid
- Council question: Newcomers

VIII. Public Comment

- Parent
 - How are we shifting the reading curriculum in lieu of the science of reading discussions? And what is the approach here at Burley?
 - Chicago Public Schools modeled Skyline curriculum K-5 from the resource Foundations so looking into the Skyline curriculum to understand the scope and sequence

- iReady K-2 assessment being added for our students to understand more about students current levels
 - Habit and passion for books / thoughtful to bring in tools and emerging in fluency and decoding
 - The situations facing migrant families and newcomers are extremely difficult for a number of reasons including structural racism. Some of the students are not even getting into schools because they need an identity and an address but they currently are not capable of documenting either.
- Parent
 - SEL standards? Will all teachers use this? How are they held accountable? Who follows up for these students? MTSS support for SEL?
 - Illinois state standards for SEL
 - The first milestone for 23-24 school year will be to adopt and implement a Social Emotional Learning curriculum tier 1, developing a clear and consistent student referral process, and school-wide communication plan for student behavior

IX. Chair Report

- Next meeting will be October 18th and hope to fill community representative, student representative, and non-staff representative if possible

X. Adjourn

- Next LSC meeting is October 18th at 6:00pm

Elliot Ransom motioned to adjourn at 7:38pm. Bob Blitstein seconded. Approved unanimously.