

Monthly Meeting – Notice and Agenda
Wednesday, September 18, 2024 – 6:00 pm
Location: Burley Elementary Cafeteria

Agenda:

- I. Call to Order: 6:08 pm
- II. Roll Call
 - i. Present: Bob Blitstein, Jennifer Crall, Ryan Griffin, Tyler Herman, Tony Johnson, Ophelia Lassandrello, Jessica Macaluso, Elliot Ransom, Maria (Judy) Rodriguez, Carolyn Skibba
 - ii. Absent: Nick Anderson, Sidney Reed, Michael Valitchka
- III. Council Actions:
 - i. Approve virtual participation of council members
 - i. Motion to approve: Bob; Second: Ophelia; Approved unanimously
 - ii. Approve July minutes
 - i. Motion to approve: Tony; Second: Ryan; Approved unanimously
 - iii. Approve August minutes
 - i. Motion to approve: Tony; Second: Ryan; Approved unanimously
 - iv. Approve community group fundraising plans
 - i. Question: Where are we so far? \$90k (on par with last year)
 - ii. Motion to approve: Ryan; Second: Tyler; Approved unanimously
 - v. Discuss and approve financial transfers
 - i. Three copiers in the office (new color; two with a maintenance contract...anticipated to be \$6000 like last year; seeking approval to pay the contract with BMA) – Service contract line already in the budget
 - ii. Student fees are being used to fund transportation for field trips (2 trips per classroom) – money is in internal accounts and needs to be transferred to transportation line; \$11,520
 - iii. Granted \$20,018 for SY24-25 OST from the Board!

- iv. Motion to approve: Ryan; Second: Ophelia; Approved unanimously

IV. School Community Reports

- i. FOB – Fiscal year is Sept. 1 – August 30, so a lot of spending happens over the summer to gear up for the new school year (example: new smart boards; U of I PD day...already getting good feedback...new desk)
 - i. Annual Fund kick off and upcoming participation contest
 - ii. Fall Social next Wednesday
 - iii. First meeting tonight
- ii. PTO
 - i. Fall Fun Fair shifting to a Sunday, October 20 from 2 – 4 pm
 - 1. 8th grade is decorating the Haunted Hallway again
 - 2. Inviting vendors
 - 3. Have a movie
 - 4. School of Rock

V. School Committee Reports

- i. Tech:
 - i. Touch board pilot is happening (1st, 5th, and 8th) – training last week was successful
 - ii. Crayon Crew is still working
 - iii. CPS is pushing out new iReady app but kids have been trying to use it for last 10 days; timing was off with CPS but being handled here
 - iv. Tech Coordinator: September 27 PD will focus on how tech can support in classrooms
 - v. Parent Tech Talk workshops coming back; looking to determine what content people are interested in; also going to hit on common sense media work here
 - vi. Reapplying for Apple Distinguished School designation in spring
 - vii. Magnet Cluster meetings are happening this year...not sure what all it will focus on this year
- ii. Student Voice Committee:

- i. Informational meeting early in the year and an official meeting on Sept. 10...lots of interest (30 students!) especially with 5th graders
 - 1. Separated into groups; lots of focus on newspaper
 - ii. Bulletin Boards on 1st and 2nd floors...Tiger Tuesday trackers
 - iii. Thinking about announcements
 - 1. Mindful Mondays
 - 2. Tiger Tuesday
 - 3. Wacky Wednesday (joke)
 - 4. Thursday - TBD
 - iv. Birthday celebrations – QR code; 25% off coupon at Three Avenues
 - iii. DL Update:
 - i. Filed an appeal in March; granted but then closed under new budget
 - ii. Over the summer, filed a second appeal to get 3 additional teachers and 2 paras; took 42 days to hear back; report said partial and to review with District reps in Network; agreed it was partial...ask for one more position instead of two...this appeal was declined, but we appealed again...also denied
 - 1. They are taking IEP minutes and putting it in a formula; they say we have enough, but our case is that we have unique programming and scheduling (departmentalized in 7th and 8th, for example); filed fourth appeal based on this and are waiting

VI. Principal's Report

- i. School Updates
 - i. 494 enrollment (2 less than 20th day last year)...20th day this year is next Monday; we won't be penalized but won't get additional funding
 - ii. 97.6% attendance
 - iii. 100% awesome
 - iv. 3rd grade is overcrowded according to previous contract which still holds

1. Doing two reviews, the second of which is the 20th day, this should prompt a review and options for addressing overcrowded rooms
 - v. We lost 17 students since the middle of August (leaving city, going to private, some going to Bell and Hawthorne)
 - ii. Leadership Domain Areas
 - i. New CPS 5-year plan approved today (Together We Rise)
 - ii. Org Leadership:
 1. Vision, Mission, and Goals:
 - a. CIWP Priorities
 - i. BHT up and running and meeting weekly; also pushing into grade level meetings to hear from all teachers about attendance, behavior, and well-being...seeking to be proactive and not reactive
 1. Established a referral process and responding to crisis protocol
 - b. New CIWP platform...still learning it
 - i. But made some adjustments based on staff feedback
 - ii. Clear Touch Cohort is up and running
 2. Strategic Planning:
 - a. Working with Network specialists
 - i. SpED facilitator on co-teaching and fostering instructional relationships / collaborating
 - ii. SEL specialist led PL on Restorative Practices (well received)
 3. Continuous Improvement:
 - a. ILT institute
 - i. Mr. Shaffer joined the team
 - b. Learning Cycles
 - i. Student discourse
 - c. Network 4 PLCs

- i. Our staff has been able to join some of these
 - d. U of I partnership
 - i. 4 days with staff looking at curriculum and instruction
 - e. Continuous Improvement and Data Transparency (new SQRP)
 - iii. Instructional Core
 - 1. Course and Content
 - a. U of I Science
 - b. Co-teaching
 - c. Classroom libraries...shopped at Three Avenues as a staff (curated tables with Science, SEL)...filled out order forms and then hand-delivered books
 - 2. Instructional Strategies
 - a. Social Emotional Curriculum (Mindful Mondays) and restorative practices
 - b. Hands on to minds on approach
 - c. Focus on Student Discourse
 - 3. Balanced Assessment
 - a. iReady
 - b. Star360
 - c. Access
 - d. REACH
 - iv. Climate and Culture:
 - 1. Family and Community Engagement:
 - a. OST programming – 280 students participating
 - b. Ice Cream Social
 - c. Curriculum Night
 - d. Community Support
 - i. Three Avenues (classroom libraries, coupon, book bash next week!)
 - ii. Timeless Art – giving back to Burley
 - iii. Question for the Council:

1. Graded each year on health for Healthy School designation. We did not opt in to dental visit last year; should we?
 - a. Council: Yes, make it available
 2. Connectedness and Wellbeing
 - a. Mindful Mondays
 - b. Tiger Tuesdays
 3. Systems and Structure:
 - a. YMCA Supports...work in progress
 - b. 1000 Watts – 25% of fees come back to Burley
 - c. One other provider and will explore others doing kickbacks, too
 - d. Two fire drills...one with CFD and one internally
 - e. Emergency Management Plan: Fully in place / documents due by October 1
 - i. Council question: How are we handling prepping for incidents like we are seeing?
 1. Lock down drills...use radios, draw curtains, lock doors, hide
 2. October 18: planned lock down drill with CPS Office of Safety and Security
 - ii. Council question: Who can use AED machine?
 1. We are required to have 2 staff members trained (we have more)
 - a. Have devices in office and gym...not locked
 - b. EpiPens in office and field house; teachers receive chronic conditions training every year
- v. Talent
 1. Development and Evaluation
 - a. Network 4 Math Cohort – Ms. Lewis and Ms. Ferrentino

- b. ILT Institutes
 - c. Network 4 PLC Opportunities
 - d. REACH Orientation
 - e. ESP / PSRP Evaluation Training
 - 2. Professional Culture and Retention
 - a. Student Teachers – Ms. Lewis and Ms. Bishop; Ms. Keely will have one 2nd semester
 - b. TA for Kindergarten – Ms. Baalrud is splitting time across the rooms
 - c. Office Support and School Support Staff – FOB funded one additional support staff
 - 3. Distributed Leadership
 - a. Assessment Leads
 - b. Committees and Tasks
- VII. Council Comment
 - i. South Lakeview Neighbors donated \$325 to Burley
 - i. October 8 at 7 pm: Forum for Elected School Board candidates
 - ii. Neighbor mentioned outside lights were on all night
 - iii. Can we infuse a focus on literacy in the meetings
- VIII. Public Comment (*2 minutes per individual*)
 - i. No public comment
- IX. Chair Report
 - i. Next Meeting: October 16, 2024
 - ii. Fingerprinting
- X. Adjourn
 - i. Motion by Ryan; Second by Ophelia
 - ii. Elliot adjourned the meeting at 7:33 pm