



October Meeting Minutes

Wednesday, October 18, 2023 – 6:00 pm

Location: Burley Elementary Cafeteria

Agenda:

I. Call to Order

Called to order 6:04pm

II. Roll Call

Nick Anderson, Bob Blitstein, Jennifer Crall, Ryan Griffin, Tony Johnson, Ophelia Lassandrello, Jessica Macaluso, Elliot Ransom, Sidney Reed, Carolyn Skibba, Michael Valitchka

Present: Nick Anderson, Bob Blitstein, Jennifer Crall, Tony Johnson, Ophelia Lassandrello, Jessica Macaluso, Elliot Ransom, Sidney Reed, Carolyn Skibba, Michael Valitchka

Absent: Ryan Griffin

III. Welcome New Student Representative

- Ophelia Lassandrello introduced herself and her targeted campaign goals during the student election process for the various grade levels such as looking into the school lunch menu, lockers for the 7th and 8th grade students, and more school wide activities

IV. Council Actions:

- i. Approve Virtual Participation of Council Members



Michael Valitchka motioned to approve permitting virtual council members to attend the October LSC meeting. Carolyn Skibba seconded. Approved unanimously.

- No members joined virtually.

ii. Approve September Minutes

Nick Anderson motioned to approve the September LSC minutes. Bob Blitstein seconded the motion. Approved unanimously.

iii. Conduct Community Representative Candidate Forum

Community Candidate Tyler Herman introduced himself and talked about his connection to the community. He is excited to be a part of the Burley community, lives in the neighborhood, has children of his own, and wants to fill the current community vacancy.

i. Move to closed session: Discuss Community Representative Candidates

Elliot Ransom motioned to move to closed session. Nick Anderson seconded.
Moved to closed session at 6:12pm.

ii. Move to open session: Approve and seat new Community Representative

Moved to reopen the session at 6:17pm.

Michael Valitchka motioned to approve Tyler Herman as the Burley LSC community representative. Nick Anderson seconded. Approved unanimously.

Tyler Herman joined the council as the community representative

iv. Discuss and approve financial transfers

Lindsay Wall shared the FOB current fundraising targets and current levels



Elliot Ransom shared the PTO current fundraising targets and current levels

Michael Valitchka motioned to approve the PTO fundraising form, FOB Annual Fund fundraising form, FOB Fall Party fundraising form. Tony Johnson seconded. Approved unanimously.

Principal Crall brought council discussion to approve an increase in check writing privileges by the Principal from the \$1,000 limit to an \$5,000 limit.

- Council discussion around why and the benefits of doing so
- Elliot Ransom said he will add to the next month agenda for an official vote

Budget transfer from EL Line to Sub Line to pay for Renfro's EL services for \$4,500. Transfers less than \$5,000 do not require council approval

V. School Community Reports

i. FOB

- Thanks to all of the families for supporting the Annual Fund Campaign through the Classroom Participation Contest! Ms. Murphy's Kindergarten class won the K-3 contest with 97% participation and Mrs. Timble's 4th grade class won the 4-8 contest with 89% participation. Schoolwide participation hit an all-time high of 72.89%, which is up from 64.98% last year.
- Fall Social was well attended and sign up events have been going on for the last month - great community building / networking with new and old families
- Recruiting Winter Party Committee Volunteers now! Come one, come all!

ii. PTO

- We officially have a bank account and Zelle - which many Burley families have inquired about over the last couple years. This will make event donations, merch sales and business transactions much easier!
- The annual Fall Fun Fair (FFF) is this Friday, Oct. 20, from 6-8 pm! We have several local businesses providing services and we have a lot of amazing volunteers confirmed - students, parents and staff.
- The PTO has been in touch with several local restaurants and businesses about giving back to the school. More to come on that front as conversations



continue (after the FFF).

- The Book Fair is scheduled for early December and plans are in motion.

VI. School Committee Reports

MTSS

- Attended the first Network MTSS professional learning committee meeting with other MTSS leads in our network.
- Collaborated with our Network ISL Merrick to have committee members trained on a data platform and created a Professional Development presentation for October 27th for whole staff
 - Branching Minds Platform explanation
 - Explained MTSS to the council

TECH

- Surveyed the staff to understand their tech needs and PD needs
- Professional Development on Friday October 27th
- Skibba will be attending the Magnet Cluster Tech PLC
- Visit from the Apple Leadership Executive to provide resources for tech committee and help with PD
- Asset Audit coming soon
- Burley School Website Committee forming soon

ILT

- Newly established team with 5 teachers
- Hosting the Network for an Instructional Core Rigor Walk
 - 2 groups visiting 4 classrooms each
 - Go through the network tool and debrief
 - Discuss data trends and goals for the next walk
 - Kinder, 2nd, 3rd, 4th, and 8th grade classrooms for writing and literacy

VII. Principal's Report (*State of the School Address*)

i. School Updates

- Enrollment increased by 3 students for 20th day numbers
- Increased budget by \$16,000
- State of the School Address
 - Principal Crall shared the State of the Union Burley slideshow
 - Uploaded and shared on the Burley Website and can be requested

ii. Leadership Domain Areas (*Principal Report*)



- Domain 1:
 - Initial steps for CIWP goals being marked as completed
 - Apple Learning
 - New Principal Transition Audit
 - ILT and instructional core rigor walk
 - 8 teacher led committees up and running
- Domain 2:
 - iReady Math PD on 9/22
 - Science and Social Science Committees reviewing teacher curriculum analysis
 - BHT looking into SEL curriculum
 - MTSS Team looking into Branching Minds, interventions versus modifications
 - Inquiry and technology integration
 - Department of Assessment invited to grade level meeting to review data
 - On Track Data review in grade level (3rd-8th grade-- All 4 content areas and attendance index score)
 - Reach Performance Tasks wrapping up for the beginning of the year tied to teacher evaluation
 - The High School Assessment Test system crashed and district wide technical issues. District notified schools that the test has been rescheduled to Wednesday, October 25th. GoCPS November deadline remains the same for the application. Re-rank date set for December 1st.
 - Cultivate Survey administered in 5th-8th
- Domain 3:
 - Chicken Training
 - Parent Organization Lead Meeting to meet with all of the parent groups and mission/vision planning
 - Sustainability planning and science curriculum
 - 1:1 8th grade meetings with principal and counselor for families
 - Student Selected Spirit Days
 - OST/After School
 - Student Voice
 - Social Committees
- Domain 4:
 - REACH Observation window is open
 - ESL Endorsement
 - DL position open



- Candidate interviews for DL
- Security and Office Assistant hired

VIII. Council Comment

- Marquee sign funding and returning funding
 - Principal Crall has been looking into this and if it is possible, but it seems the sign might have been made
- Assessment data in comparison to other neighborhood and area schools
 - Principal Crall said she will look into data for the next meeting
- Question about who was appointed the network chief
 - Principal Crall stated Dr. Jerry Travlos is the Chief for Network 4 and is now looking for a deputy
- Ophelia Student Rep shared a student update
 - Lockers for 7th and 8th
 - Project band -- pep band, their own showcase in April, student led
 - Student Voice Committee
 - School wide events

IX. Public Comment (*2 minutes per individual*)

X. Chair Report

- i. Next Meeting: November 15, 2023
- ii. 2024 LSC Elections

XI. Adjourn

- Bob Blitstein motioned to adjourn at 7:50pm. Michael Valitchka seconded. Approved unanimously.