



**Burley Local School Council Meeting Minutes**  
**November 15th, 2023 6:00pm      Burley Cafeteria**

**I. Call to Order** Called to order 6:04pm

**II. Roll Call** *(listed alphabetically)*

Nick Anderson, Bob Blitstein, Jennifer Crall, Ryan Griffin, Tyler Herman, Tony Johnson, Ophelia Lassandrello, Jessica Macaluso, Elliot Ransom, Sidney Reed, Carolyn Skibba, Michael Valitchka

**Present:** Nick Anderson, Bob Blitstein, Jennifer Crall, Ophelia Lassandrello, Elliot Ransom, Sidney Reed, Carolyn Skibba, Michael Valitchka

**Absent:** Ryan Griffin, Tyler Herman, Tony Johnson, Jessica Macaluso

**III. Council Actions**

- Approve virtual participation of members
  - Elliot Ransom motioned to approve virtual participation for council members. Carolyn Skibba seconded the motion. Approved unanimously.
- Approve October Minutes
  - Michael Valitchka motioned to approve the October meeting minutes. Bob Blitstein seconded the motion. Approved unanimously.
- Approve Check Writing Threshold
  - Bob Blitstein motioned to approve the check writing threshold for the Principal be set at \$5,000. Carolyn Skibba seconded the motion. Approved unanimously.
- Approve Financial Transfers
  - \$300 Budget Transfer for Transportation to Professional Development from non-digital materials to transportation.
    - Michael Valitchka motioned to approve the \$300 budget transfer. Elliot Ransom seconded. Approved unanimously.
  - \$5,026.34 Budget Transfer for Special Education Workload Reduction Funds to a Bucket/Position
    - Michael Valitchka motioned to approve the \$5,026.34 transfer. Sidney Reed seconded the motion. Approved unanimously.
  - \$888 Budget Transfer from Refuse line to Pupil Transportation (clerical error from last year)
    - Michael Valitchka motioned to approve the \$888 transfer. Bob Blitstein seconded the motion. Approved unanimously.

**IV. School Community Reports**

- Friends of Burley
  - Classroom participation challenge winners (Murphy and Timble) will visit the Bulls practice facility for a skills session on Monday November 27th.
  - Giving Tuesday Campaign in full swing - give before midnight on Tuesday, November 28th to be entered into a raffle to win a staycation generously donated by The Neighborhood Hotel.
  - Winter Party is scheduled for Friday, March 1, 2024 at the Ravenswood Arts and Event Center.
- PTO
  - Next PTO meeting is Nov. 28. All are welcome!
  - Local business givebacks in motion (Pizzeria Serio was last week)
  - Starting to plan for 7th/8th grade winter dance on Dec. 21
  - Contributing to Winter Staff Party fund for teachers to enjoy a trolley
  - December Book Fair = Dec. 4-8

## **V. School Committee Reports**

- MTSS
  - Professional Development delivered on October 27th by the MTSS committee
  - Visit to Hawthorne to see reading instruction in primary and will go to Nettelhorst soon
- Tech
  - Technology PD session on October 27th presented by Skibba and Strother
  - Magnet Cluster technology standards integration PLC
  - Fixed Asset Audit inventory process
- BHT
  - BHT is currently researching whole-school Social-emotional learning curriculum
    - CPS provides Second Step curriculum for free- will be testing this one out since we will get the most support/guidance/training from the district.
- Student Voice
  - Locker Updates
  - Emailing teachers for more peer feedback
  - Kindness Day School Project displayed in the 1st floor hallway
  - Art display on the front gate with the community members
  - Kindness Club for students within the building
  - Ms. Skibba is going to help support student voice work and accessing the students through google forms and emailing the student body
  - Creating posters or google slides for the morning meetings for the students to have updates

## **VI. Principal's Report**

- School Updates
  - Enrollment 498
  - Attendance 96.5%
  - 8th Grade Camping Trip was a great success
- Domain 1: Organizational Leadership
  - CIWP Goals are progressing according to the current plan
  - Technology Integration through the Magnet Cluster focus
  - Aligning budget to CIWP
  - Budget Audit is still being finalized and will have more to share when it is done
  - Instructional Rigor Walk Completed by the Network members and ILT members

- Instructional Leadership Team shared at the October 27th professional development
- Teacher Led Committees
- ASCD professional development attended by Principal Crall focusing on leadership development
- Domain 2: Instructional Core
  - Early Literacy Practices School Visits-- primary team went to Hawthorne, will go to Nettelhorst, and other schools will come to view Burley practices
  - Standards Alignment throughout our curriculum areas
  - 8th grade test is completed
- Domain 3: Climate and Culture
  - Fall Fun Fair
  - Fall Holidays
  - Garden Restoration project underway
  - YMCA Aftercare for 2nd semester hosted at Burley
  - Staff Wellbeing October 27th Chiropractic Evaluation and Financial Planning
  - Kindness Campaign and kindness club for students
  - OST/After School clubs coming to a close soon
- Domain 4: Talent
  - REACH Observations underway
  - New special education teacher hired and going through onboarding
  - Creative Schools Fund Grant to work with the Chicago Public Art group to add mosaic to the field house
- Principal Update
  - Comparing schoolwide data with other neighborhood school data
  - ISBE Report Card moved to Exemplary
  - Digital marquee sign update provided by Principal Crall and the council recommends voting to cancel next meeting

## **VII. Council Comment**

- Sidney Reed thanked Ms. Crall for bringing back the action items to the council such as the YMCA Aftercare and the digital marquee

## **VIII. Public Comment**

- Burley 2nd grade parent gave an update on the chicken and duck care; a lot can be done with them with respect to sustainability, fundraising, and keeping up with the chickens maintenance
  - Michael Valitchka responded to the parent and asked for action items that the council could help support

## **IX. Chair Report**

- Next meeting December 13th
- Training modules

## **X. Adjourn**

Elliot Ransom motioned to adjourn at 7:30pm. Nick Anderson seconded. Approved unanimously.