



**Burley Local School Council Meeting Minutes
December 13th, 2023 6:00pm Burley Cafeteria**

I. Call to Order Called to order 6:03pm

II. Roll Call (*listed alphabetically*)

Nick Anderson, Bob Blitstein, Jennifer Crall, Ryan Griffin, Tyler Herman, Tony Johnson, Ophelia Lassandrello, Jessica Macaluso, Elliot Ransom, Sidney Reed, Carolyn Skibba, Michael Valitchka

Present: Bob Blitstein, Jennifer Crall, Tyler Herman, Tony Johnson, Ophelia Lassandrello, Jessica Macaluso, Elliot Ransom, Sidney Reed, Michael Valitchka

Absent: Nick Anderson, Ryan Griffin, Carolyn Skibba

III. Council Actions

i. Approve virtual participation of council members

- Tony Johnson motioned to approve virtual participation of council members. Bob Blitstein seconded. Approved unanimously.

ii. Approve November minutes

- Tony Johnson motioned to approve the November LSC meeting minutes. Tyler Herman seconded. Approved unanimously.

iii. Approve cancellation of digital school sign

- PO 3919321 was issued for \$27,498.55. Of that, \$7,498.55 was paid to Meco. School funding was used to open this PO. \$20,000 can go back to capital projects.
 - Michael Valitchka motioned to approve the cancellation of the digital sign and retain the funds in accordance with CPS guidance. Elliot Ransom seconded the motion. Approved unanimously.

iv. Approve community group fundraising plans

- Michael Valitchka motioned to approve the FOB Winter fundraising proposal. Jessica Macaluso seconded the motion. Approved unanimously.

v. Approve financial transfers

- Tony Johnson moved to approve the book transfer from general funds to instructional materials (digital) for NewsELA subscription conditioned upon Friends of Burley being unable to cover expenses. Michael Valitchka seconded the motion. Approved unanimously.

IV. School Community Reports

- Friends of Burley
 - Winter Party is March 1st at the Ravenswood Event Center. Team is working on securing the theme and invitation design. After the new year we will be marketing full force to secure sponsorships from local area businesses to offset some of the costs. The event is our largest adult party fundraiser and includes auction items, raffles and entertainment.
 - Completed the Giving Tuesday Campaign and raised around \$14,000
 - Company Matching will be a big effort from FOB this year
 - Bulls Field Trip was a success for 001 and 304
- PTO
 - PTO is helping to organize and sponsor the 7-8th grade dance on Thursday December 21st.

V. School Committee Reports

- MTSS
 - Reading and Math MTSS PLCs attended by Reed/Stronsny/Ferrentino
 - Presented Math PD during grade bands
 - Preparing for mid year assessments
- Tech
 - Skibba went to another Magnet Cluster Meeting. Our next steps are to identify a pilot/leadership group and work toward moving forward in their [Pillar 2 continuum](#), which is in the domains of Innovative Instruction and Professional Development.
 - For Burley, that means we will be working toward these areas of Pillar 2:
 - Vertical and horizontal progression between grades, subjects, and specials classes - ensuring tech skills and knowledge build across the grades in both tech class and classroom work
 - Integration in areas where there is natural overlap between classroom learning and technology tools, standards, and strategies
 - Clearly articulated professional development plans
 - Initial pilot group members will come from the current tech committee, as well as last year's Portfolio and Apple Teacher cohorts, but all teachers will be invited to participate.
 - We have already taken the step of having GLM conversations about skills that can be taught in tech class that will directly support classroom integration goals, and Carolyn is following up with individual grade levels to plan and schedule.
 - Jenny and Carolyn will present at an Apple Distinguished Schools symposium and showcase on January 10 downtown at Apple's briefing center.
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- BHT
 - Second Step Curriculum is slowly being integrated into some classrooms (4th at the moment) by the counselor. Counselor is working with 6th grade to start using it weekly starting semester 2.
 - Second Step and Office of Social Emotional Learning training for all Burley staff tentatively scheduled for February 9th PD day (still hashing out details). This training will focus on tier 1 support.
 - The curriculum and training align with Burley CIWP Connectedness and Wellbeing goals.
- Student Voice
 - Students were invited to attend an information session in grades 5th-8th
 - Student interest forms will be going out to students and the committee will begin after we return from winter break
 - Creating more social time for grades 3rd-5th grade
 - Create Google Form to get student perspective after break

- Locker planning for capital expenses

VI. Principal's Report

- School Updates
 - Enrollment 497
 - Attendance 96.2%
- Domain 1: Organizational Leadership
 - Apple Distinguished School Showcase attended by Ms. Crall
 - Teacher Leaders providing professional development in Grade Levels and Staff Meetings
 - Professional Personnel Leadership Committee getting started
 - Leadership PLC for Principals in Network 1
 - Diverse Learner Cohort with Blaine, Bell, and Coonley
 - Community of Practice Cohort with Avondale-Logandale, Reilly, and Funston
- Domain 2: Instructional Core
 - Early Literacy Visits at Hawthorne and Nettelhorst
 - SEL Curriculum: Second Step
 - Science Fair -- thank you to ALL of the judges and Ms. Zielinski
 - Intervention for Early Literacy: Wilson Foundations
 - Network 4 Primary Visit
 - MOY Assessments begin in January
 - Grading Practices
- Domain 3: Climate and Culture
 - Holiday Hoopla December 19th
 - YMCA Aftercare for 2nd semester
 - Winter Coat and Clothing Drive during the Holiday Hoopla for families to donate
 - Cultivate Data Analysis taking place with the ILT
 - Student Voice Committee starting after winter break
 - Student Selected Spirit Days
 - Facilities Meetings
 - Grade-band Meetings
 - Committee Collaboration
- Domain 4: Talent
 - Fully staffed
 - NCTE Presenter Dr. Mayo
 - Developing New School Partnerships, such as with Lane Tech

VII. Council Comment

- Michael Valitchka asked if Ms. Crall can shoutout Merit Music and Friends of Burley donors for the music program during the holiday hoopla
- Ophelia Lassandrello is working on securing fabric for a kindness community project on the front fence
- Jessica Macaluso asked when will the next club sign up be and Ms. Crall said sign-ups will go out Thursday December 21st
- Jessica Macaluso asked why the Covid-19 emails are so generic this year and Ms. Crall reported they have been updated for this school year and that is all the information that can be shared but if a parent receives one and needs clarity to please email her

VIII. Public Comment

- No public comment

IX. Chair Report

- Next meeting January 24th
- Training modules
- Reminder LSC Elections

X. Adjourn

Elliot Ransom motioned to adjourn at 7:13pm. Tony Johnson seconded. Approved unanimously.