



## Burley Local School Council: Meeting Minutes for October 19, 2016

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### Call to Order

The meeting was called to order at 6.05pm.

### Roll Call

**Present:** Carolyn Skibba, Esme Borrero, Robert Blitstein, Mike Mitchell, Catherine Plocher, Melissa Schroeder, Sara Suh, Laurie P Barry, Rebecca Armatis-Furr, Marissa J Maples, Noelle Peacock

**Absent:** Esme Borrero, Liz Wiedegreen.

### Approval of Minutes

The council reviewed July LSC minutes. Melissa Schroeder moved to approve the September minutes. Sara Suh seconded. All voted in favor.

### Fundraising Proposals

Two fundraising proposals were presented to the council for the PTA, the book fair which will run November 7<sup>th</sup> – 18<sup>th</sup> and the Burley Bucks program which will run November 15<sup>th</sup> – June 17<sup>th</sup> 2017.

Carolyn Skibba motioned to approve both fundraising proposals. Melissa Schroeder seconded. All voted in favor.

### Technology Report

Carolyn Skibba presented the technology report and discussed how the new website is slowly launching. [www.burley.cps.edu](http://www.burley.cps.edu) Information was provided regarding some of the sites new features including new student resources and online subscriptions to the Cricket family of magazines. LSC were invited to review site and make suggestions / provide feedback.

### Principal Report

Principal Plocher reported the school news and updates.

- All after school clubs are up and running.
- School tours have started
- Successful high school fair took place on October 17<sup>th</sup>
- Lakeview High School principal will conduct a coffee morning talk at Burley on October 21<sup>st</sup>
- 7<sup>th</sup> and 8<sup>th</sup> grade high school meetings for students and families are nearing completion
- Ms Plocher, Mr Medintz and Ms Ditto will be attending a professional development seminar with a solar science focus. Possible opportunity to apply for grants in the future.
- 8<sup>th</sup> grade camping trip scheduled for 24-25<sup>th</sup> October
- Fall Funfair scheduled for October 28<sup>th</sup>



- Whole Foods 5% give back day at both the Lakeview and Halsted stores October 25<sup>th</sup>
- Townhall is scheduled for November 1<sup>st</sup>

## Continuous Improvement Work Plan

Teachers as readers program is continuing to run. This program helps to bridge new staff into the Burley culture and teachers meet for 45 minutes every other Tuesday. Science and social studies is the focus this year.

## Monthly Financials

Ms. Plocher provided an overview of the current funds in the 353, 225 and 115 lines and the Internal Accounts.

The 20<sup>th</sup> day adjustment funds have been received and were on target with what was expected. Ms Plocher plans to hold onto these funds within the 115 until the new teacher contract has been finalized and the financial adjustments have been implemented.

At present there is a shortfall within the 353 and also the 225. While these figures are unlikely to change now, the new contract will impact these funds in Jan / Feb 2017. At that time Ms Plocher plans to use the funds available in the 115 to cover the shortfall.

Internal Accounts is showing two negative figures linked to the 7<sup>th</sup> and 8<sup>th</sup> grade Springfield and camping trips and we are currently awaiting to be reimbursed from the district.

Funds / fees for clubs and sports are still coming in and it was noted that some money deposited into internal accounts has not yet made it into the report.

Some transfers from internal accounts were made for toner purchases and to cover the 8<sup>th</sup> grade bus for the camping trip

## Chair Report

Another reminder was issued that all new LSC members must take the LSC training online at <http://cpslscstrainingportal.com/>. All LSC members must take the FOIA/OMA training on the Attorney General website at [http://foia.ilattorneygeneral.net/electronic\\_foia\\_training.aspx](http://foia.ilattorneygeneral.net/electronic_foia_training.aspx).

## Closing of Meeting<sup>1</sup>

Melissa Schroder motioned to adjourn at 6.59, Rebecca Armatis-Furr seconded. All voted in favor.

## Next Meeting

**The next meeting will be held on Wednesday November 16<sup>th</sup> at 6pm.**