



## **Burley Local School Council Meeting Minutes December 16, 2020**

### **Call to Order:**

The meeting was called to order at 6:05 pm.

### **Roll Call:**

**Present:** Stephen Soltanzadeh, Rebecca Armatis-Furr, Catherine Plocher, Mary Renouard, Amy Walsh, Bob Blitstein, Laurie Barry, Carolyn Skibba, Rob Moon, Liz Wiedegreen, Teresa Merritt

### **Approval of Minutes:**

The Council reviewed the November 2020 LSC minutes. Teresa Merritt motioned to approve the minutes. Rob Moon seconded. All voted in favor. Minutes approved.

### **Technology Report:**

Ms. Skibba said the Tech team is working on the best setups in the classrooms for accommodating the hybrid model. There are still some unanswered questions, but as a team, they are actively working on figuring out. Focus is on ensuring the teachers have what they need.

She also mentioned the food drive for refugee families was a big success. The Burley community stepped it up and helped 180 families.

### **Principal's Report:**

Ms. Plocher said the supply drive for refugee families was a huge success. The book drive distribution is going well. Thanks to the Cubs and many Burley families for this very successful book drive. Many popular books were donated. Ms. Plocher is hopeful a lot of Burley students have great new books to read over break, it's been a challenge to get actual books in student's hands. There are still 4 tables of books out there until Friday, December 18 until 7pm. The Middle School science fair was today. Shout out to Ms. Zielinski who did a great job organizing it. There were over 30 judges. Ms. Anderson-Flynn is also establishing a Battle of the Books team. There's a lot of interest from the students.

Progress reports will be mailed home next week by the District. Reproductive classes will start in January for 4 8 graders. Burley partners with the Chicago Women's Health Center to teach these classes virtually on Wednesdays. The parent workshop to learn about these classes is December 17. Dancing with Class residency is resuming for 1st -



3rd graders. The students will finish 4 classes that ended when the pandemic started in March.

Shout out to Ms. Flynn who coordinated the Holiday Hoopla. This year it's a recorded compilation of 3rd - 8th graders. The messaging is around peace, love and winter and she is making it as inclusive as possible. The virtual assembly to watch it is on Friday, December 18. A link will be shared to watch it again on Friday night.

On December 15 there is a parent session for winter NWEA MAP exam for select students. Burley is a testing site for Burley students who qualify. This is optional, not a requirement. The test would be the week of January 11.

**Reopening Information:**

As of December 7, a large majority of Burley families chose the hybrid model

- 84% selected the hybrid model
- 15% selected to learn at home
- 1% did not respond. As has been communicated many times, all families that did not respond to the survey will be placed in the learn at home model (all remote).

K - 8 Hybrid model

	Monday	Tuesday	Wednesday	Thursday	Friday
POD A	In-person	In-person	Remote	Remote	Remote
POD B	Remote	Remote	Remote	In-person	In-person

During the hybrid model, students will be in groups of 15 or less and have no interaction with other pods in the building and limited interactions with staff other than their homeroom teacher.



Siblings will be prioritized for pod scheduling. Due to the number of siblings in Burley and diverse learners, Burley cannot accommodate any scheduling requests.

## Overview of instructional minutes

K-8 Hybrid Model Overview	
<i>In-Person School Days</i>	
7 hours per day	
<i>At Home School Days</i>	
150 minutes of real-time instruction and 210 minutes of independent learning activities per day	
<i>Wednesday Remote Days</i>	
180 minutes of real time instruction and 180 minutes of independent learning activities per day	
Virtual learning (For families who opt out of in-person learning)	
Virtual Learning	150 minutes of real-time instruction and 210 minutes of independent learning activities on Monday, Tuesday, Thursday, and Friday.  180 minutes of real time instruction and 180 minutes of independent learning activities on Wednesday.

Every learning experience will be different from the current e-learning.

- ## CPS plan details
- Mandatory face coverings for everyone entering the building.
  - Sanitizer and Handwashing stations.
  - Water fountains converted to bottle filler only function.
  - Disinfectant Wipes
  - Hospital Grade Disinfectant Sprayers.
  - Contract Tracing: centralized dedicated staff
  - Testing if exposed to Covid: CPS and CDPH will facilitate access to free testing.
  - Regular Covid “surveillance testing” of staff.



When anyone enters the building, everyone has to complete the health screener:

## CPS Health and Safety Daily Screener

- Fever of 100.4° or greater
- Chills
- Cough
- Shortness of breath
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Other questions include:

- Have you traveled internationally?
- Have you traveled to a state listed on CDPH webpage?
- Close contact with someone with Covid-19
- Awaiting a Covid-19 test.
- Tested positive for Covid-19 in the last 10 days.

For entry

-cloth face covering required

-hand sanitizer upon entry

-temperature taken just inside the door on wrist (has to be less than 100.4)

There will be daily confirmation that students have completed and passed CPS required health screener.

Teachers will go to classrooms, students stay in their rooms and pods, Burley is minimizing movement throughout the building. Lunch will be in the classrooms. Ms. Plocher is still working through lunch supervision and how that will look.

Staff surveys need to be completed. Some staff may be filing for ADA accommodations or medical leave. The results of these surveys go to the right District department then they are shared with Ms. Plocher. Ms. Plocher is still not sure how many staff will return for in-person.

Schedules won't be set until week of January 18. Ms. Plocher won't know her staff situation until January 8. Based on those results, Ms. Plocher might have to make changes to class rosters.



Burley administration is still figuring out the situation should a positive case transpire. Depending on who has had direct contact, that will determine who will be quarantined. CPS is working with the CDC, Chicago Department of Public Health to make these decisions.

### **Financial Report**

No transfers requested at this time.

Burley administration has purchased some professional texts, desks, furniture, equipment, technology subscriptions, dry erase boards and other needs to prepare for re-opening.

There has not been much movement on internal accounts. Ms. Plocher is waiting until February 1 because healthcare changes kick in in early January and the budget notices the changes in early February. Might have to clear some negatives.

Last LSC meeting for some LSC members! Extra shout out to Stephen Soltanzadeh, Liz Wiedegreen, Rebecca Armatis-Furr and Laurie Barry. Thank you to the returning LSC'rs; Carolyn Skibba, Mary Renouard, Teresa Merritt, Amy Walsh, Rob Moon, and Bob Blitstein. And welcome to new Council members; Erin Stanfill, Katie Hall-Jasinski, Elliot Ransom, Jessy Zadrazil!

### **Chair Report:**

There will be an organizational LSC meeting in January to decide officers and set the schedule for the year. In January there will also be school updates.

LSC meetings are typically the third Wednesday of the month and the Council discussed keeping it that way because FOB plans their schedule around LSC meeting.

The LSC is still missing one position - a non-teaching staff member. The LSC can appoint them if we find the right person, but there will still be a quorum without that position filled.

The Chair is in awe and honored and appreciates how much the school has done this year.



## Public Comment

How are students needs incorporated in the school improvement plan? What information is considered a priority and which can go first with the funding?

Ms. Plocher reminded the public that Burley is a technology and literacy magnet cluster so a significant amount of funding goes into tech. With remote learning the administration put a slight pause on the math curriculum. There were some shifts and changes with the pandemic, obviously Burley invested a lot more in technology to support remote learning. Burley has invested in professional development - helping teachers teach in remote learning. The administration has used the surveys to help with feedback. As you know there have been significant changes from the spring. This has been a big learning curve, we are welcoming feedback and doing the best we can.

How is the data processed from the parent surveys?

It's done at the school and the administration pattern finds. There were over 193 responses in one week.

One parent suggested the people who collect the data should not be the same as the ones who analyze it. Parent also suggested the funding is done differently in the future. Ms. Plocher said the CIWP (Continuous Improvement Work Plan) are mandated through the state of Illinois. The District designs the model. It's used at every CPS. School administrators go through numerous trainings, checks and models, documents to learn about CIWP. We work on it for 6 months, there are required data points. It's a rigorous process and a lot of oversight. It's a formalized process and document through the state of Illinois.

Is it possible for Burley to cover virtual field trips?

Virtual field trips are just like regular ones; parents are asked to pay to cover the cost. Parents can reach out if there's financial strain. Burley's budget is very tight, but we always try to work with families. Burley never wants to tax families or ask to contribute what they can't afford.

When will we know more about returning to the classroom?

January 8 - there will be sharing overview of schedule (staggered times, entrance/exit info)

January 18 - students should know pods, homeroom, any changes made

January 25 - whole staff returns, shortened day of instruction for professional development and safety training



Burley will be distributing as much information as they can. There will be a number of information sessions on reopening for parents.

Can the science fair be for younger kids?

Historically the schoolwide Explore-n-More has been larger. It's a great inquiry opportunity for Kindergarten - 8th graders. The science fair is focused on the upper grades because they compete in the city wide science fair. It's always a challenge to pull off the science fair and congrats to everyone involved this year.

**Next Meeting**

Next meeting is Wednesday, January 20, 2021 at 6pm.

**Close of Meeting**

Stephen Soltanzadeh motioned to adjourn the meeting. Laurie Barry seconded. Meeting adjourned at 7:48pm.