



## Burley Local School Council: Meeting Minutes for January 17<sup>th</sup>, 2018

### Call to Order

The meeting was called to order at 6.15pm

### Roll Call

**Present:** Laurie P Barry, Mike Mitchell, Catherine Plocher, Melissa Schroeder, Noelle Peacock, Blanca Fernandez, Liz Wiedegreen, J.P Mantz, Esme Borrero, Bob Blitstein, Carolyn Skibba, Rebecca Armatis-Furr

### Approval of Minutes

The council reviewed the December LSC minutes. Bob Blitstein motioned to approve the minutes. Esme Borrero seconded. All voted in favor.

### Technology Report

Ms. Skibba noted that MAP testing has recently begun highlighting the fact that some devices are getting old. This is something that will need to be considered moving forward.

### Principal Report

Principal Plocher reported the school news and updates including.

A successful holiday hoopla took place on Dec 21<sup>st</sup>

Clubs are starting to commence and basketball is up and running

The 7<sup>th</sup> grade camping trip took place Jan 11<sup>th</sup>-12<sup>th</sup>

MAP testing started on Jan 20<sup>th</sup> and is scheduled to be completed over the next two days.

The math study grant, which allows teachers the ability to collaborate and observe each other's teaching through lesson study sessions, is starting on Jan 22<sup>nd</sup>.

Laurie Barry is scheduled to present the upcoming parent seminar covering financial literacy for children on Friday 19<sup>th</sup> Jan at 8.30am and Tuesday 23<sup>rd</sup> January at 6.30pm.

3<sup>rd</sup> grade will be switching from percussion to choir in the next two weeks.

Career day is scheduled for January 23<sup>rd</sup>.

Report cards will be sent home on February 9th

### Financial Report

Following the successful budget appeal to maintain the essential base line levels of staffing within the school, Ms. Plocher is continuing to work with the district to follow the required guidelines associated with the appeal. As part of the appeal requirements one salaried position is now split between the 115 and 353 budgets causing negatives in specific lines which has

taken some time to even out and adjust. Currently, some funds are being stored in supply lines, and will be used in February 2018 to clear the negatives associated with the benefit adjustments. As the logistics of the appeal are wrapping up we are anticipating an additional \$20-23,000 to be retrieved from the previously frozen budget lines. These additional funds will be available as they are linked to the appeal (which was approved prior to the lines being frozen). At present these additional funds are not reflected in the reports but should be available next month.

With regards to internal accounts, the \$2000 donation from Target has been received. "We've got game" basketball vendor has been paid. Shortly additional funds will be spent on replacing the water fountains within the building (approx \$9000). Burley will pay for the supplies and the district will cover the electrical plumbing costs.

Ms. Plocher requested a transfer of \$30,000 from the instructional materials / supply line within internal accounts in order supply each teacher with a fund of \$1000 to cover additions to classroom libraries and instructional materials. Bob Blitstein motioned to approve, Carolyn Skibba seconded and all voted in favor.

#### CIWP

The council reviewed the "Social Emotional Learning Strategy" within the CIWP and discussed areas where Burley has been successful and areas that are still evolving. This strategy is hugely important to Burley and the school is always tweaking, learning, growing in this area. Some key areas discussed were the MTSS committee, grade level partners, weekly classroom meetings and the student council.

The new CIWP process will soon be starting, however at present district CIWP training is on hold until any changes to the template are confirmed. Burley is awaiting official instructions.

#### Chair Report

Laurie Barry discussed the upcoming LSC elections and started the discussion surrounding the upcoming principal evaluation.

LSC nominations are due in March 2018 and the principal evaluation is in May.

#### Closing of meeting

Esme Borrero motioned to adjourn at 7.30pm, Bob Blitstein seconded. All voted in favor

#### Next Meeting

**The next meeting will be held on February 21<sup>st</sup> 2018 at 6pm.**

Held: Burley Elementary School (1630 W. Barry, Chicago), South

Lunchroom, Jan 17<sup>th</sup>, 2017

Page 2 of 2